MISSION STATEMENT

We are all Centennial: students, families, staff and community. We come together as a community of learners dedicated to educating the whole child: physically, emotionally, and intellectually. We will provide active and innovative instruction in problem solving, 21st century skills, and critical thinking. Students will demonstrate their new learning in all areas of their lives to become well-rounded, productive citizens. We will incorporate learning styles and differentiate instruction while students will continue to progress as learners, and are given multiple opportunities to demonstrate their learning.

CENTENNIAL INFORMATION

Centennial Office – 720-972-5280
Office Hours – 7:00 AM-3:30PM
Attendance Line (AVAILABLE 24 HOURS A DAY) – 720-972-5298
B.A.S.E. Program – 720-972-5296
Cafeteria – 720-972-5289
PRINCIPAL – Carrie Romero Brugger – 720-972-5283
ASSISTANT PRINCIPAL – Geneanne Payne – 720-972-5284

SCHOOL HOURS

Full Day Kindergarten and Grades 1st – 5th
Monday through Friday 8:05am – 3:00 pm

RECESS/LUNCH SCHEDULE

<table>
<thead>
<tr>
<th>Time</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>10:20-10:40</td>
<td>1st</td>
</tr>
<tr>
<td>10:40-11:00</td>
<td>KDG</td>
</tr>
<tr>
<td>11:00-11:30</td>
<td>5th</td>
</tr>
<tr>
<td>11:30-11:55</td>
<td>3rd</td>
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<tr>
<td>11:55-12:20</td>
<td>4th</td>
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<tr>
<td>12:20-12:45</td>
<td>2nd</td>
</tr>
<tr>
<td>12:45-1:10</td>
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</table>
GENERAL INFORMATION

EMERGENCY CONTACTS
It is ESSENTIAL that we have the following information on file in case of illness or emergency:
A. Telephone numbers where parents may be reached.
B. Names and telephone numbers of relatives or friends who should be contacted when parents are not available.

PLEASE NOTE THAT STUDENTS MAY NOT BE RELEASED TO ANYONE WHO IS NOT ON THE INFORMATION SHEET FILED IN THE OFFICE. YOU MAY BE ASKED TO SHOW SOME FORM OF ID BEFORE ANY STUDENT IS RELEASED. IT IS IMPERATIVE THAT YOU PLEASE NOTIFY US IMMEDIATELY IF ANY OF THIS INFORMATION CHANGES SO THAT WE CAN REACH YOU IN CASE OF AN EMERGENCY.

COMMUNICATION WITH CENTENNIAL ELEMENTARY
Centennial’s office staff will only deliver emergency messages to students. Refrain from using Dojo for emergency communication, we want to honor the integrity of the instructional day. Teachers return dojo messages, emails, and voicemails within 24 hours. Please assist us by making arrangements for after school pick-up and daycare prior to your child leaving for school in the morning.

STUDENT WITHDRAWALS
The parent should notify the school at least one day in advance of a student withdrawal. All library books, textbooks and other school materials should be returned. All lunch fees and fines should be paid at this time.

COMMUNICATION WITH PARENTS
Centennial will send a bi-monthly newsletter highlighting upcoming learning content in each grade level, important dates and information. The newsletter will be sent electronically, posted on the Centennial website and sent out through building wide Dojo. If you would like a printed copy, please give us a call at 720-972-5280 and we will send a copy home with your student. Teachers will communicate specific due dates and learning timelines through Dojo. In addition, teachers will post student grades in Infinite Campus throughout the semester. If you need information on how to access your students’ grades and information, please contact the office at 720-972-5280. Centennial will host 2 parent teacher conferences (October and February) to support academic progress of your student.

MEDICATION
If students must take prescription medication during the school day, written instructions and authorization must be provided by the student’s physician. We cannot give aspirin, Tylenol, medicated lip balm, or other over-the-counter medication, unless prescribed by a physician. Students may not carry medication, medicated lip balm, etc. All medications must be in the original container, properly labeled with the name of the pharmacy, patient’s name, doctor’s name, and dosage clearly marked. ALL MEDICATION MUST BE KEPT IN THE CLINIC.

ADAMS 12 FIVE STAR SCHOOLS BOARD OF EDUCATION
Centennial Elementary operates within the Board of Education policies. Board of Education and Superintendent Policies are available at Adams 12 Five Star Schools website. Students, families and
community members can be heard by the Board of Education when they have exhausted internal (meaning school and district) hearing procedures.

**SCHOOL CLOSURE INFORMATION**
Information on emergency school closures due to severe overnight storms or other emergency situations is available on local television stations. Please listen for announcements concerning Adams 12 Five Star School. Information on closures may also be obtained by calling the District Office at 720-972-4000 or the Centennial Front Office at (720) 972-5280. You can also check the district website: [www.adams12.org](http://www.adams12.org).

**VISITING THE SCHOOL**
Parents are welcome and are encouraged to visit anytime. We ask that you sign in at the office and show your ID when you arrive. **You must wear a visitor's badge.** The teacher should be informed in advance as to the day and time of the visit to avoid conflicts with the school schedule.

When visiting, parents must realize the first responsibility of a teacher is to the students. The teacher may be unable to converse at any length with a visitor. If a conference is desired, the parent/guardian can make arrangements.

**SAFETY PROCEDURES**
Fire drills, tornado drills and lockdown drills are scheduled on a regular basis in order to maintain a safe and secure environment at Centennial. District and Broomfield safety officers may participate in any or all drills. Safety protocols will announce to students “this is a drill” prior to engaging in the designated drills to support student understanding the circumstance as a drill.

**BEFORE SCHOOL DROP-OFF**
Students should **not** be dropped off on school grounds before 7:45 a.m. **There is no adult supervision available before that time.**

**BICYCLES/SCOOTERS/SKATEBOARDS/RIPSTICKS**
Students are permitted to ride bicycles, scooters, etc. to school. **Once students are on school grounds, students must walk their bicycles or carry their scooters, etc.** Bicycles and scooters are to be parked and locked in the racks in back of the school. There should only be one rider on the bike. Roller blades are to be stored in individual student backpacks only. Bicycle riders leaving school grounds should follow general traffic safety rules. Centennial Elementary cannot be responsible for lost, stolen or damaged bicycles.

**INDOOR LINE-UP**
Students will line up inside in the morning if snow, rain or sleet is falling or the temperature, with the wind chill is 20 degrees or less. The doors will open at 7:45 for indoor line-up. Please do not drop students off prior to this time as there is no supervision provided. We ask that adults drop students off at the door and do not enter the building to wait with students.

**OUTDOOR RECESS GUIDELINES**
All recesses will normally be held outside unless the temperature drops below 20 with wind chill or precipitation is falling. Students must be prepared for all types of weather.

**AFTER SCHOOL LATE PICK-UP**
If the student is not picked up by 3:05 p.m., every attempt will be made to contact someone for the student. If by 4:00 p.m., no contact has been made, the police may be called.

BEFORE/AFTER & SUMMER ENRICHMENT PROGRAMS

AFTER SCHOOL PROGRAM
The After School Program is offered as a day camp for children ages 5-12. This program meets weekdays in the afternoon from 3:00pm – 6:00pm on school days. Fall registration fee is ____ for the school year and summer registration fee is ___. For more information please contact Site Director Erin Seitz @ 720-972-5296 or email at sei009992@adams12.org.

**For the school year 2020-2021, we will only operate if we have a high demand during learning pods. Once a decision is made, prices will be available to families.

PROGRAM RATES

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<th>DAILY RATE</th>
<th>WEEKLY RATE</th>
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<tr>
<td>AFTER SCHOOL</td>
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<td>AFTER SCHOOL</td>
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<tr>
<td>BREAK PROGRAMS (FALL, WINTER, SPRING)</td>
<td>Break Programs (Fall, Winter, Spring)</td>
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SCHOOL TRAFFIC SAFETY

Centennial Elementary School would like your support in addressing the safety problems and traffic congestion around the school. To increase the safety of our students please follow these guidelines when dropping off and picking up students:

● The area between the entrance and exit of the parking lot is a “hug & go” zone. Please do not park or exit your car when parked in the “hug & go” zone.
● Always drop off and pick up students on the school side of the street or around the cul-de-sac on 132nd Court. **THE DRIVEWAY IN FRONT OF THE SCHOOL MAY NOT BE USED FOR DROPPING OFF OR PICKING UP STUDENTS.**
● Avoid U-turns. When driving on 132nd Court use the cul-de-sac to turn around.
● Use caution when making a right turn from 132nd Court on to Westlake Drive. Children may be in the crosswalk.
● Keep crosswalks clear at all times. Do not stop or park in a crosswalk area.
● Always yield to children and adults in the crosswalk.
● Drive slowly at all times.
● Obey all traffic signs.

Please do not walk your child across the street into oncoming traffic. **WE ASK THAT YOU USE THE DESIGNATED CROSSWALKS!**

DISTRICT STUDENT DRESS CODE POLICY

Centennial’s dress code is designed to maintain a safe environment and a proper atmosphere for learning. It is assumed that clothing which may be acceptable for younger children would not be appropriate for older students.

● Shorts and skirts must be fingertip length
● Tops must cover midriff, back and chest areas
● Pants should not “sag”
● Hats/hoods/hoodies/bandanas and scarves may not be worn on the head inside the school
● Tops must have 2” shoulder straps and may not be low cut; no spaghetti straps
● No visible tattoos (including temporary)
● Chains may not be worn or brought to school
● No pajamas or house slippers may be worn to school except on special days
● No “heelies” may be worn at school
● Hair Dye – Students will be asked to remove hair dye if it becomes a distraction to the student or others in the learning environment.
● Non-jersey athletic attire is now permitted (Bronco, Nuggets, Rockies, Avalanche, etc.)
● Clothing that advocates drug, alcohol, tobacco, violence, religious, racial, or criminal activities is prohibited.

**In the event that the dress code is not followed, parents will be notified and asked to bring an appropriate change of clothing.**

CLOTHING FOR GYM/ART CLASS

Children are expected to dress appropriately when attending gym or art class. Gym shoes are mandatory for P.E. class. No black-soled shoes, sandals, high-heeled shoes and flip flops are not
allowed. Black soled shoes leave marks and a sticky substance on the gym floor. Because of the nature of art class please be advised that student’s clothing could become soiled.

**LOST AND FOUND**
Parents please check the lost and found on a regular basis. Lost and Found is ALWAYS overflowing with coats, jackets, shoes, boots and lunch boxes. **PLEASE PUT YOUR CHILD’S NAME ON HIS/HER JACKET, COAT, LUNCH BOX.** During event’s where parents attend, we might have a table for lost and found items. Please check those tables or the lost and found area. Twice a year we give all lost and found items to Precious Child.

**CENTENNIAL PARENT/TEACHER ORGANIZATION (CPTO)**
The C.P.T.O. membership is composed of parents, teachers and community members. C.P.T.O. functions typically include fundraisers, which provide funding for specific needs within the school, and sponsorship of programs, which promote cooperation between home, school and the community. **C.P.T.O. usually meets once a month at 6:00 p.m. in the Media Center/Library.** Babysitting will be provided. Each month’s program begins with a focus on student achievement. Please come join us!

**CPTO Mission**
To help create a safe, effective and fun learning environment for children at Centennial Elementary through a partnership between parents, families, teachers and administrators. CPTO sponsors family events and fundraisers to build school spirit and raise needed funds for the school.

**Why get involved?**
❖ Getting involved in your child’s school is one of the best things you can do to encourage their learning.
❖ An active parent group means a stronger school.
❖ You can hear the latest happenings at school through the principal’s monthly reports at CPTO meetings.
❖ It’s a great way to get to know other parents and families at the school.

**CPTO Fundraisers and Events**
The CPTO sponsors a variety of events throughout the year including Monster Mash, dinners for teachers during parent-teacher conferences and so much more. The CPTO is also involved in various successful fundraising activities. CPTO has provided money to the school for:
❖ Upgrading technology/computers
❖ Improving classroom libraries
❖ Art supplies
❖ Teaching/Curriculum materials
❖ Playground upgrades
❖ Student field trips
❖ PE Equipment

**How can you get involved?**
All parents and families are welcome to attend monthly meetings and get involved in CPTO activities. The more voices we hear about the needs of the school, the better we can plan our activities and direct our fundraising dollars. You can email us at ptocentennialelementary@gmail.com to find out further information.

**Monthly Meetings**
The CPTO meets monthly. We use the monthly meetings to plan events and fundraisers, hear guest speakers on a variety of topics, listen to parent concerns and issues and make decisions about how to spend our fundraising money. The principal attends every meeting and provides a report on the latest happenings at the school. Free childcare is provided at all of our meetings.

**Special Events**
In addition to the monthly meetings, there are many other ways to get involved in CPTO: bake cookies for the Monster Mash, prepare a side dish for the parent-teacher conference dinner, or come help out with the carnival towards the end of the school year. Any time you have to volunteer is greatly appreciated.
BEHAVIOR EXPECTATIONS FOR ALL STUDENTS

CLASSROOM EXPECTATIONS:
Classroom expectations are based on each individual classroom. Please check with your student’s classroom teacher.

CENTENNIAL EXPECTATIONS:
1. All teachers, para-educators and other staff members are to be treated courteously by students.
2. The care of all text and library books issued to the student is his/her responsibility, as is playground equipment, cafeteria equipment, restroom facilities, halls, walls, etc. The student is expected to maintain these items in good condition. Restitution is required for deliberately damaging equipment, school property and lost books.
3. Students are expected to arrive on time and go directly home at the end of their school day.
4. Students are expected to remain on the school premises after arriving at school.
5. Students are not allowed in the building until 8:05 a.m. unless they are having breakfast in the cafeteria beginning at 7:45.
6. Students should enter through their classroom door, except for snow days. On snow days, students will enter through the main doors.
7. Students are encouraged to bring only those items directly related to activities of his/her class.
   a. Bringing toys to school is NOT ALLOWED since the chance of breakage or loss is relatively high.
   b. Computer games, MP3 players, IPods and other electronic devices should not be brought to school except with special permission. Adams 12 Five Star Schools shall not assume responsibility for theft, loss or damage of any devices, and will not be responsible for the investigation of such incidents.
   c. Gum, alcohol, drugs and tobacco in any form are prohibited at school.
   e. The use of any motorized vehicle on school property is prohibited.
   f. NO TOY OR REAL GUNS, KNIVES, SPEARS, OR SWORDS. POSSESSION OF SUCH ITEMS MAY RESULT IN SUSPENSION OR EXPULSION FOR THE ENTIRE SCHOOL YEAR.
8. Students should walk at all times while in the classroom or hallways.
9. CELL PHONES/ELECTRONIC DEVICES
   Superintendent Policy 5030 states:
   In academic settings (classroom, library, labs, etc.) such devices must be in the “off” or “silent” position and stored in the student’s backpack or placed in the designated safekeeping spot in the classroom. Violations shall be addressed as follows:
   1. Teachers can choose to simply confiscate a phone and return it at the end of class as an initial consequence if circumstances warrant.
      a. 1st Offense: The device shall be confiscated, secured and transferred to the appropriate school administrator. Parent/guardian shall be notified and the device may be released to the student upon review of this policy with the student.
b. 2nd offense: The device shall be confiscated, secured and transferred to the appropriate school administrator. The parent shall be notified and the device may be released only to the parent/guardian, upon review of this policy with the parent/guardian.

c. 3rd offense: Third offense shall be considered disruptive behavior and defiance of authority, and may result in a minimum of one day of suspension to be served in or out of school at the discretion of school administration. Subsequent violations may result in increasing suspensions of up to three (3) days. The device shall be confiscated, secured and transferred to the appropriate school administrator. The parent/guardian shall be notified and the device may be released only to the parent/guardian, upon review of this policy with the parent/guardian. At the discretion of school administration, this may also result in the student losing the privilege of bringing the phone to school.

11. **Birthday celebrations** at school should be kept to a minimum. We understand that school is the easiest place to distribute birthday invitations; however, doing so can cause many hurt feelings which disrupt the learning environment. Please have students pass out any party invitations after school is dismissed. Please check with your students’ teacher beforehand if you wish to bring a special treat in honor of your child’s birthday.

**BEHAVIORAL INTERVENTIONS**

We believe we can make a difference in student behavior. Our school’s procedures rest on techniques that are derived from research in psychology, social learning theory and cognitive/behavior modification approaches. Every procedure will meet two criteria:

1. Students will be treated with dignity and respect;
2. Children will be given an opportunity to fix behavior, make amends for harm to others or the classroom environment, while being held accountable for their behaviors. The expected practice for dealing with misbehavior is for teachers to:

   - Confer with children, then reteach expected behavior
   - Help students problem solve solutions that restore the situation
   - Notify parents
   - Conference jointly with children and parents, if the behavior warrants these steps
   - Document the incident in Infinite Campus, if the behavior becomes a pattern

If the behavior needs to be addressed by an administrator:

   - The teacher will inform admin of concern and prior interventions
   - The administrator will meet with the student to discuss the behavior and begin due process procedures
   - Get information from the student as to “what happened”, “what were you thinking or feeling at the time”, “who was affected”, “what was your part”, and “how do we repair this”?
   - Reteach
   - The student’s parent may be notified by the administrator

**RECOGNIZING STUDENTS**

Students will be recognized for academic merits as well as positive behavior. Recognition will be supported by classroom teachers and administration. This may include positive phone calls, positive
postcards and public recognition during lunch and classroom events. Students will also be provided an opportunity to recognize one another through gratitude cards, community circles and classroom activities.
EXTRA-CURRICULAR ACTIVITIES AND PROGRAMS

The following activities are offered to students during the school year. Informational flyers are sent home detailing how the student may get involved. Examples include but are not inclusive of all activities offered.

● Choir programs
● District Art Show
● Spelling Bee
● Intramurals
● Battle of the Books
● Spanish Club

MTSS (Multi-Tier Systems of Support) TEAM

Any teacher or parent who has an educational concern about a student may bring the concern to the attention of the school’s MTSS intervention team. Parents can do so by talking to the administrators. The purpose of the team is to problem-solve situations in which students are having difficulties at school. Strategies are explored to help these students. In the event strategies have not succeeded to help a student’s educational performance, a special education testing process MAY be started, with the consent of the parents. This testing process should not be longer than 60 days from parent consent to completing testing.

G/T PROGRAM

Centennial Elementary Gifted/Talented (G/T) program consists of several elements. Identified G/T students are grouped into a specific class at each grade level to allow for more impactful differentiation strategies to be used by their teachers. G/T students will be moved to the appropriate math level or will be grouped to receive extensions and more challenging work.

THE STUDENT AND FAMILY OUTREACH PROGRAM

The Student and Family Outreach Program believes that all students hold the strength and potential to thrive. Our mission is to remove barriers that keep students from being engaged and thriving in school by offering the following supports:

- provide homeless education services
- connect families with needed community resources (food, clothing, utility assistance, etc.)
- provide Health First Colorado (Medicaid) and Child Health Plan Plus (CHP+) application assistance to families
- provide bilingual assistance

Centennial’s Family Outreach Liaison is Monica Camargo-Garcia. She is available to offer support and resources to our school and to all families. She is bilingual and available from 7:00 am to 3:30 am Monday through Friday.

If you would like more information at the district level, please call 720-972-6015 or make a referral at www.adams12.org/sfop.
ATTTENDANCE
District Policy 5020 - Student Attendance

A significant part of a student’s educational experience is derived from classroom participation, activities, discussion and relationships. Daily attendance is required for the student to attain the maximum benefit from the educational process. It is the responsibility of the student, regardless of age, and his/her parents/guardians to maintain the student’s attendance in accordance with the school district and Centennial’s calendar.

Parents are requested to call the attendance line before 8:30 a.m. on any day their child is absent. You may call the attendance line 24 hours a day. The attendance line number is 720-972-5298.

District Twelve and Centennial strive to maintain a 95% attendance rate. This includes being in attendance throughout the school day, as well as arriving at school on time each and every day.

**Please review in detail the attendance information shown below:

*HALF-DAY ABSENCE- - - -The student is at school for at least 2 hours but less than 4 hours.
*FULL DAY ABSENCE- - - - The student is at school less than 2 hours.
*TARDY - - - - - - - - - - - - A student is considered tardy when he/she arrives at school after 8:05am

Chronic Absenteeism
"Chronic absence", as defined by the Department of Education, is characterized as missing 10% or more of the school year. This definition considers both excused and unexcused absences. Research supports the notion that missing school is the most critical issue, not the reason for which students are missing school.

We understand that there are circumstances when students are unable to attend school; however, we also know that when a student is absent, instructional time missed which can be impossible to replicate. Whether excused or unexcused, time away from the structured educational environment is making it more difficult to provide your student with the best possible learning experience.

<table>
<thead>
<tr>
<th>Instructional Day</th>
<th>Date for 1st Semester start</th>
<th>Far Below Basic</th>
<th>Below Basic</th>
<th>Basic</th>
<th>Proficient</th>
<th>Advanced</th>
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<tr>
<td><strong>2020-2021</strong></td>
<td><strong>ON THIS DATE</strong></td>
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<tr>
<td>25</td>
<td>September 23</td>
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<td>50</td>
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<td>January 29</td>
<td>14 or more</td>
<td>9-13</td>
<td>5-8</td>
<td>1-4</td>
<td>0</td>
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Maintaining Proficient/Advanced Attendance means having NO MORE THAN 1 absence per 25 DAYS OF INSTRUCTION.
Excused Absences

- Students will be allowed five excused absences without documentation per semester. A parent/guardian must still contact the school to excuse the absence.
- Please see below for documentation guidelines, school year, at any given time, and it includes excused and unexcused absence.
- Attendance Teams will be used to help address chronic absenteeism.

Tardies and Partial Absences

- Tardies are defined as a student entering or departing a class within 60 minutes of the scheduled start or end time of the attendance period.
- Partial Absences are defined as a student entering class more than 60 minutes late but before the midpoint of the attendance period. This also applies to students being in class beyond the midpoint, but departing more than 60 minutes early.

Documentation

- Please refer to District Policy for guidance regarding excused absences and documentation. (5020; 6.1)
- Court requirements for documentation of absences:
  - Any absences due to illness may be excused if a doctor’s note is provided or the school health aide examination of the student results in inability to remain in school.
  - Doctor’s notes must include all dates of student absences and required date for student’s return
  - Doctor’s notes must also include next steps in the event that student’s return is uncertain
    - (ex. If student (X) symptoms remain after (X) days, please call back to schedule a follow up appointment by (X) day.)

Extended Personal/Family Vacations

Extended personal/family vacations, 3 days or more, may be excused when pre-arranged with the teacher and principal. Please contact the office for a form that requests approval of this kind of absence.

Make-Up Work

Students with excused absences will be given one day for each day of absence to make-up any missed assignments. Students with any type of absence are held responsible for knowledge and completion of class work covered during their absence. (Board Policy 5113.2.6.2)
FIELD TRIP FEES
Field trip fees will be collected by the teacher before a field trip is to be taken. Each student will have to have a permission slip signed by a parent and the fee attached before a student will be allowed to go on the field trip. These field trip fees help to defray admissions charges and other costs incurred for the field trips your student will take during the school year.

ONLINE FEE CREDIT CARD PAYMENTS
All school fees can now be paid online at PayForIt.net. The district provides this service free with no transaction fees. You can view and make payments for all of your in district students in one place. Field Trip Fees, textbook/materials fees and charges for lost library books can all be paid through this system starting in August. You can even load money onto your child’s lunch account. You will need your student’s ID number to set up an account which can be found on his/her report card or on your Infinite Campus account. A parent computer kiosk, with access to the PayForIt site, is now set up in the school lobby for those families who do not have Internet access.

PETS ON SCHOOL GROUNDS
We know our parents care for the welfare and safety of all our students. That’s why we ask parents to leave their pet in the car when picking up their child. If you walk your dog to school to pick up your child, please have your child meet you at a place off school property and away from other children.

In some instances, strangers use pets to lure children. If students know not to expect pets on school grounds, they’ll be less apt to approach strangers with pets.

Pets tend to:
- Act differently around crowds (may bite, jump on people, scratch, bark)
- Attract children (too many children may frighten the pet and cause it to bite)
- Scare some children
- Pose health concerns for those with allergies
- Act differently around other pets
- Go after scents like baby formula
- Go to the bathroom where children play, posing a health risk

Note: This request does not apply to trained service dogs. They’re working dogs, and you’ll see them helping those with special needs. Please see the following page for more information.

Service Animals
Under the ADA, State and local governments, businesses, and nonprofit organizations that serve the public generally must allow service animals to accompany people with disabilities in all areas of the facility where the public is allowed to go. If you have further concerns regarding service animals, please see administration.
Nutrition Services and Student Wellness

Adams 12 Five Star Schools Nutrition Services serves breakfast and lunch each day or students may choose to bring meals from home. In addition to meals, a variety of a la carte snack selections are offered for purchase at additional costs. Prepayment for meals is encouraged via cash, check, or online at https://www.payforit.net. Parents are encouraged to set low balance notifications or auto replenishment at PayForIt.net to ensure funds are available for purchases.

Free and reduced meal benefits are available to households that qualify, applications must be completed annually and can be submitted online at https://www.myschoolapps.com. Paper applications are also available in the kitchen office. Students approved for free or reduced meal benefits receive meals at no cost.

Additional detailed information about Nutrition Services can be found at https://www.adams12.org/departments/nutrition. This includes current menus, meal prices, free and reduced meal benefits, special dietary needs, and meal charge standard practice. You may also contact the kitchen manager at 720-972-5289.

**MEAL PRICES**

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<tbody>
<tr>
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